

**Virginia Section of the American Chemical Society  
Executive Committee Meeting Agenda**

Virginia Commonwealth University  
Temple Building  
Room 3309

**Friday September 19, 2014**

Meeting – 4:30 PM

**Attendees:** Ann Sullivan, Denise Walters, Joe Crockett, Dustin Haddenham, Kristine Smetana, Larry White, Scott Gronert, Stephanie Mabry, Todd Koch, Linette Watkins

- I. Call to order 4:35 PM
- II. Centennial Celebration Planning
  - a. Planning Committee Members
    - i. Todd Koch (Committee Chair), Ann Sullivan, Denise Walters, Kristine Smetana, Jim Beck
    - ii. Plan to secure speaker first then plan rest of the celebration
    - iii. First meeting in Oct – Nov timeframe
    - iv. Plan should be ready for Jan meeting
    - v. Need to develop a branded logo
      1. Possible ICC sponsor to develop the logo
  - b. History Committee
    - i. Larry White, Pat Barber, Jerry Bass, Dustin Haddenham
    - ii. Need to complete history for 1990 – 2015
    - iii. Plan to publish history in 2016
- III. Awards for 2014
  - a. Service award
    - i. Need nominations for both awards before Jan executive meeting
    - ii. Scott Gronert to find someone to support Yezdi Ptihawalla with award committee
- IV. SERMACS Bylaws
  - a. Approved by everyone present at the meeting
- V. Funds Transfer
  - a. It was decided that no motion was needed to authorize funds transfers
  - b. \$5000 will be transferred to the general funds
- VI. IRS Penalties
  - a. National ACS helped to form a letter that was sent to the IRS
  - b. The penalties for 2007, 2008, and 2010 were reduced to zero by the IRS
  - c. We must file every year in order to maintain tax exempt status
- VII. Strategic Planning Retreat
  - a. Retreat would cost \$5000 but IPG would provide \$3000 of the cost

- b. Output would be a 5 – 10 year plan for the section
  - c. Ann Sullivan will be obtaining additional information to present at the Jan Executive meeting.
- VIII. Unassigned Counties
- a. Individual counties that are near a section but not assigned to any section
  - b. Annexing these counties may provide us with a few new members but the most benefit would be for High Schools in those counties
  - c. Ann Sullivan and Scott Gronert to provide the procedures for annexing the counties and the list of unassigned counties
- IX. Meeting adjourned at 5:30 PM.