



**Virginia Section of the American Chemical Society  
Executive Committee Meeting Agenda**

Pfizer Consumer Healthcare

1211 Sherwood Ave.

Richmond, VA 23220

**Saturday, 30 Jan 2015**

**Refreshments Available – 8:30 AM**

**Meeting – 9:00 AM**

- I. Call to Order at 9:00 AM
- II. Passing of the Gavel
- III. Approval of the Agenda
- IV. Approval of the Minutes from the September 2015 Executive Committee Meeting
- V. New Business
  - a. Addition of logos to award cups
  - b. Facebook page ownership/monitoring
  - c. Monthly Meeting s- (cost/timing/locations)
  - d. Reallocation of YouTube contest funds
  - e. Storage – Awards, memorabilia
  - f. Pin Sales
- VI. Officer's Reports
  - a. Past Chair
  - b. Chair
  - c. Chair-Elect
  - d. Vice Chair
  - e. Secretary
  - f. Treasurer
  - g. Councilors
  - h. Trustees
- VII. Old Business
  - a. Section Bylaws
  - b. Section Jobs Manual
  - c. Investment Account Spending Plan
  - d. History Committee
  - e. Strategic Planning Retreat



Break – 10:30 AM

VIII. Standing Committee Reports (~ 2 minutes each)

- a. Awards
  - i. Education
  - ii. Industrial, Innovation, and Service
- b. Chemical Education
- c. Chemistry Olympiad
- d. Community Activities
- e. Entertainment
- f. Government Relations
- g. Hospitality/Membership
- h. Industrial Relations

i. Media/Public Relations

j. Minority Affairs

k. Nominations

l. Publications and Webpage

m. Safety

n. Student Affiliates

o. Women Chemists Comm.

p. Younger Chemists Comm.

IX. Budget for 2016

X. Other Reports

XI. Adjournment at 12:00 noon

May Exec Comm meeting – TBD